



BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul R. Szatkowski, Selectman

MEMORANDUM

TO: Lisa Bergh, Town Clerk
FROM: Wendy Smith, Recording Secretary – Board of Selectmen
RE: Bid Waiver – Bethel High School Auditorium Seating
DATE: June 10, 2016

RECEIVED

2016 JUN 10 A 11:42

TOWN OF BETHEL
TOWN CLERK

RESOLVED, that the Board of Selectmen, in accordance with the provisions of the Town of Bethel Charter, Section C8-13.C.(4)(iii), finds that it is in the public interest and the public economy to waive the bidding requirements with respect to the award of a contract for the purchase and installation of seating at the Bethel High School Auditorium and award the contract to the Robert Lord Company. Funding in the amount of \$200,000 was approved in the 2016-2017 budget. The awarding of the contract to Robert Lord Company would be in an amount not to exceed \$130,000.

- 1.) The current Bethel High School Auditorium seating consists of seating manufactured by the Hussey Seating Company. The BOE is familiar with the quality and service of the Hussey Seating Company and is the preferred seating for the Auditorium.
- 2.) The Board of Education (BOE) has made inquiry of the National Joint Powers Alliance (NJPA) who has conducted and completed research and solicited prices from such companies that supply and installs auditorium seating. The NJPA has recommended the Hussey Seating Company as a preferred manufacturer of such seating and has obtained fixed pricing for the same. NJPA is a political subdivision established to create national cooperative contract purchasing solutions for all government, education and non-profit agencies in the U.S. and Canada.
- 3.) The Robert Lord Company is the exclusive dealer of the Hussey Seating Company in New England.
- 4.) That the research and solicited fixed prices of NJPA have and will save considerable time and monies in having to prepare bid packages and advertising the same. The order can be placed promptly and directly with the Robert Lord Company.
- 5.) The waiving of this bid will result in substantial time savings and little to no disruption to classes for students. It is expected that the seating once ordered will take to eighteen (18) to twenty (20) weeks to arrive which will allow for the installation of the Bethel High School Auditorium seating over the schools winter break.

AND IT IS FURTHER RESOLVED that the First Selectman and or his designee(s) on behalf of the Board of Selectmen, is hereby authorized to execute any documents and to take any actions necessary or appropriate to effectuate the above.